

Kenia Herrera

Reliable and organized support professional with the ability to multitask. Proficient in speaking, reading and writing in both English and Spanish. Highly motivated to succeed and able to take lead in organizing family engagement events. Dedicated to helping individuals of all ages thrive for over 8 years

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EXPERIENCE

Family Support Supervisor

Winnebago Tribe of Nebraska–Winnebago, NE

March 2015– January 2021

- Completed applications with families via interview for child services
- Reviewed applications, verify eligibility of applicants and oversee the current waitlist
- Conducted home visits with families to identify needs and strengths
- Identified external referrals needed and assist through the process of new services
- Organized and lead education and engagement activities for families

Community Coach

Dakota County Community Response, So. Sioux City, NE

May 2020 to October 2020

- Supported families with completing an application to receive coaching through Dakota County Community Response
- Completed intakes and schedules for families to receive ongoing services
- Advocated for families and gathered supporting evidence to demonstrate the family's need during the Covid- 19 Pandemic

Family Support Supervisor

The Owens Companies, So. Sioux City, NE

December 2012 to August 2014

- Completed initial intakes and set up consistent schedules for services
- Provided in home services to families referred by The Department of Health and Human Services
- Reported and documented consistently to Case Managers and Probation Officers
- Educated Families on life skills, making good decisions and developing a better future
- Employee of the Quarter, Spring 2013

EDUCATION

Bachelor of Science, Human Service Counseling

Wayne State College, Wayne, NE

August 2008 to May 2012

- Minor in Criminal Justice
- President of Latinos Uniting Student Organization

SKILLS

Case Management
Customer Service
Intake Experience

AWARDS

Level II FAN Training
Certified

Conscious Discipline Summer
Institute Completion

5 Year Anniversary
Acknowledgement, March
2020

Employee of the Quarter,
Spring 2013

LANGUAGES

English and Spanish

